

## **Officials Licensing**

### **Officials**

Definition: A participant in any of the following licensed specialties:

Flagging and Communications

Race Control (Pits, Paddock, Grid, Emergency Services, Course Marshal)

Radio Tech

Registration

Scrutineering

Sound Control

Starters

Stewards

Timing and Scoring

### **License Grades**

There are three grades of licenses that may be issued based upon levels of experience and participation. Any additional requirements for each specialty are outlined in the specialty's Operating Manual. The three license grades are:

#### Regional

This license is issued to all new members entering a specialty. It is the license grade held while training and developing the skills required by the specialty. The official will become moderately proficient in the core competencies outlined in the specialty's Operating Manual. It is recommended that a Regional license be held for a minimum of two years with active participation. However, an individual demonstrating outstanding ability and progress may be upgraded early.

#### Divisional

The Divisional License is recognition of accomplishment within the specialty. The license grade is considered the "Standard of the Industry." The official will refine their basic core competencies as outlined in that specialty's Operating Manual. The license holder will learn advanced skills and begin training in the managerial and administrative aspects of the specialty. The license holder will be competent in all non-managerial/non-administrative phases of the specialty.

#### National

The National license is issued to officials who progress beyond the typical qualifications and accept the responsibilities of leadership. The license holder will demonstrate advanced general expertise in the specialty. The National license holder will have the knowledge to perform the managerial/administrative functions of the specialty including training and the chief of an event. A National license holder is expected to share their knowledge with new workers.

### **Terms of Licenses:**

Regional – One Year

Divisional – One Year

National – One Year

### **Renewal Requirements:**

All renewals will require the approval of the Regional Administrator of the specialty.

Participation Requirements for license renewals:

- All minimum participation requirements will be in the number of days participating in an event.
- Only events sanctioned by SCCA Club racing, Solo I, Pro SCCA, USRRC will be considered for participation requirements.
- Training functions such as worker schools, fire and rescue schools, etc. will be considered event days for participation requirements.
- An official may request up to three consecutive one-year waivers to participation requirements. The Regional Administrator and the Divisional Administrator of the specialty will approve these waivers.
- The National Administrator of the specialty may issue annual waivers beyond the three consecutive one-year waivers.

Participation requirements by License Grade

- Regional License  
There are no minimum participation requirements.
- Divisional License  
A minimum of 8 days of participation is required.
- National License  
A minimum of 8 days of participation is required.

## **Upgrade Requirements:**

### General:

All license upgrades will be approved by the Regional and Divisional Administrator of the specialty. A letter of recommendation outlining the meeting of the requirements and any additional qualifications of the individual will be sent from the Regional Administrator to the Divisional Administrator with the upgrade request.

### Requirements:

Additional requirements may be needed as outlined in the specialty's Operating Manual.

#### Regional to Divisional

A minimum of two (2) years active participation is required. A demonstration of continued participation and skills improvement is needed. The mastery of basic skills required of the specialty is also displayed.

#### Divisional to National

A demonstrated mastery of basic and advanced skills as well as a commitment to participation and skills improvement is required. The display of a willingness and capability to take on higher levels of responsibility should be seen.

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